



IPHCC Membership Fee Form 2024/2025

Member Information:

Member Organization: _____

Head Office Address: _____

Phone: _____ Fax: _____

Email: _____

Title	Name	E-mail Address
Board Chair		
Board Liaison		
CEO/ED/Lead		
Finance Contact		
HR Contact		
IMS Contact		

Membership Fees:

Annual Budget	Annual Fee
> 8M	\$17,000
7M to 7.99M	\$14,500
6M to 6.99M	\$12,000
5M to 5.99M	\$ 9,500
< 5M	\$ 7,000

* For membership with both the IPHCC and the Alliance, complete *Joint Membership Fee Form*.

Membership Fee Calculation:

Your 2024/2025 Budget from all sources: _____

Your 2024/2025 Membership Fee: _____

I have included the following with my membership form:

- Cheque or EFT Remittance (*for existing members: only if there has been a change*)
- Audited Financial Statements (most recent)
- Current Bylaws



2024-25 IPHCC Membership Fee Form completed and submitted by:

Name: _____

Title: _____

Signature: _____

Date: _____

Please return this form with your payment to:

Indigenous Primary Health Care Council

21800 Island Road, Unit 4, Mississaugas of Scugog Island Nation, Port Perry, ON L9L 1B6

Phone: 416-645-0822 Fax: 1-888-204-5170 E-mail: finance@iphcc.ca

For Internal Use Only

IPHCC 2024-25 Membership Fee received:

Caroline Lidstone-Jones, CEO, IPHCC

Date



Membership Fees and Non-Payment

Annual Membership Fees:

1. All organizational members of the Indigenous Primary Health Care Council (IPHCC) are required to pay annual membership fees as determined by the IPHCC.
2. Membership fees are due on March 31st of each year.
3. The IPHCC will send out the membership fee form to all organizational members at least 60 days prior to the due date. The membership fee form will include the amount owed and payment instructions.

Non-Payment of Membership Fees:

4. If an organizational member fails to pay their annual membership fees by the due date, the IPHCC will consider the membership as "in arrears."
5. **First Reminder:** The IPHCC will issue a reminder notice to the member within 30 days from the due date, notifying them of their outstanding fees and providing a grace period of an additional 30 days to remit payment. The reminder will include information on how to settle the outstanding balance.
6. **Second Reminder:** If the organizational member does not remit payment within the grace period specified in the first reminder notice, a second reminder will be issued, providing an additional 30 days to make payment.
7. **Membership Suspension:** If membership fees remain unpaid after the grace period provided in the second reminder, the IPHCC reserves the right to suspend the organizational member's membership benefits and voting privileges until payment is received.
8. **Termination of Membership:** If membership fees remain unpaid after 90 days from the due date, the IPHCC may consider terminating the membership. Termination will result in the removal of all membership privileges, including voting rights, and the member will need to reapply for membership if they wish to regain their status.
9. **Appeal Process:** Organizational members facing financial difficulties or other extenuating circumstances that prevent timely payment of fees may submit a written appeal to the IPHCC explaining their situation. The IPHCC will review appeals on a case-by-case basis and may consider alternative arrangements for payment.

Reinstatement of Membership:

10. Organizational members whose membership is suspended or terminated due to non-payment of fees may be reinstated upon payment of all outstanding fees and any applicable late fees.